

Record of Proceedings
BALDWIN CITY RECREATION COMMISSION

BCRC—705 High St.—Baldwin City, KS
September 19th, 2018
7:00 p.m.

CALL TO ORDER

There was a quorum present and the meeting was called to order 7:00 p.m. Present were:

- Sean Hare
- Melissa Stultz
- Ginny Honomichl, Commission President
- Matt McClure, Director

Absent:

- Doug Barth
- Doug Kerr

APPROVAL OF AGENDA

Commission Member Stultz made a motion to pass the agenda, Commission Member Hare made a 2nd, agenda passes 3-0.

PRESENTATIONS

- 2018 Baseball, Softball, Tee Ball Report
Director McClure prepared a presentation for the Commission on the 2018 Baseball and Softball season. The Commission requested it be made available on the BCRC website.

EXECUTIVE SESSION

None

PUBLIC COMMENTS

None

CONSENT AGENDA

1. Approval of Minutes from August 15th BCRC Meeting.
2. Approval of Financial Statements from August 2018
Commission Member Hare made a motion to approve consent agenda, Commission Member Barth made a 2nd, consent agenda passed 3-0.

OLD BUSINESS

- Make decision on BCRC joining KPERS effective January 1st, 2019.
Director McClure shared information with the Commission on what local governmental agencies do in terms of retirement plans in addition to other park and recreation agencies. McClure shared the standard for public service agencies is KPERS. Both the City of Baldwin and USD 348 use KPERS as their plan as well. Commission Member Honomichl made a motion to include the Baldwin City Recreation Commission in the KPERS system, Commission Member Hare made a 2nd. Commission Member Stultz was the lone dissenting vote. Motion passed 2-1.

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- Adopt new Employee Benefit (Vacation/Sick) Policy.
Under direction from the Commission, Director McClure developed a new Vacation/Sick policy to be implemented by staff to be made effective January 1st, 2019. After discussion, Commission Member Hare made a motion to approve the policy as written, Commission Member Stultz made a 2nd, the policy was voted in 3-0.

NEW BUSINESS

- Consider the addition of security cameras at BCRC Office.
Director McClure shared with the Commission the desire to add security cameras to the office. Many groups come in and out of the office on a regular basis and therefore securing the office may be in the best interest of the commission for insurance purposes. The commission was agreeable, and Director McClure will bring financials to the October meeting.
- Consideration the adoption of Baldwin City Senior Wheels a subset of the Baldwin City Recreation Commission.
Director McClure shared with the Commission he was approached by the Baldwin Senior Wheels program about the potential of the program coming under the umbrella of the Recreation Commission. Senior Wheels shared some financial information for the Commission and will look to be at the October meeting to discuss further. The Commission instructed McClure to research liability in terms of insurance as well as legality.

DISCUSSION ITEMS

COMMISSION MEMBER & STAFF REPORTS

Whitney Gillman-

- Slow pitch softball, 7 teams signed up for the fall. Begins September 16.
- Youth Soccer games for September 8th were rained out, opening weekend is September 15th.
- Youth soccer clinic had 18 participants. Baker University soccer teams are the instructors for the clinic.
- Youth fall sports pictures were conducted the week of September 3rd through the 7th.
- Adult Volleyball registration is currently open now through October 1st.
- 3rd through 6th grade basketball registration is now open through November 5th.
- 2nd grade basketball league is open now through October 15th.
- Kindergarten/1st Bidy Basketball registration open now through October 29th.
- Talks ongoing with Empire Fence and Netting about alternative for safety coverings at the ball fields.

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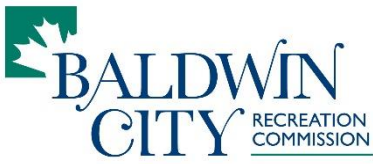
Met on September 4th with Jeannette from the Chamber and Matt regarding the Festival of Lights. The planning process is underway. Also met with Laura Young, a professor at Baker who has a PR class that is going to provide BCRC assistance to us this semester. Matt and I will be going to talk to the class about BCRC and our needs from them. Will be looking into doing a promotional video, market some of our events, and take quality photos of our programs.

Tammy Michael-

- After school and before school program begins on August 16th.
 - Before School registration: 30
 - One child at 6:00, three at 7:00 and the rest begin showing at 7:15.
 - After School registration: 62
 - Two kids come M,W,F and 2 come T, TH.
- Kids Day Out
 - Monday, September 17th- Gage Park
 - Friday, October 19th- Schaake's Pumpkin Patch
 - Thursday, October 25th- Kill Creek Park
 - Friday, October 26th- Baker Wetlands
- Christmas Adopt A Child program forms will be available Mid October.
- Tourism Bureau Meeting September 6th.
- Chamber Luncheon September 12th.

Debra McCullough-

- September Lunch Bunch attended the Wooden Spoke on September 13th.
- Mobile Mammography RV was in town on Monday, September 10. Great feed backs from the community for this event, will schedule again for 2019.
- On September 14, a group of 10 traveled to Wichita, KS to visit Cero's Chocolates, dine at Doo-Dah Diner, and tour a beautiful Methodist Church in downtown Wichita.
- Senior Citizens Day was held on a rainy Thursday, August 23, at The Dance Studio. Price Chopper catered Fried Chicken and Courtney Williams provided the sides. Donations for this event: Morningstar Care Homes-\$150; Chris Lorimar-2 door prizes (Bird Houses); KS Belle Dinner Train-2 train tickets, and Courtney Williams donated their contribution of food. Approximately 40 senior citizens braved the rain.
- 22 patrons enjoyed a trip to The New Theatre to see Mamma Mia on August 29.
- The trip to The Plumlee Buffalo Ranch in Alma, KS was postponed to October 10 due to rain.
- The annual BCRC Breast Cancer Walk, is now the BCRC Cancer Challenge Event. So excited to be able to help families involved with being diagnosed with Cancer. The event is October 14.
- Traci Bray is scheduled for September 17, October 8, and December 3. Hew shows will be at the BCRC Offices.
- Youth Cheer and Tumbling Classes will be offered beginning October 1.



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- Mary Moore will be teaching a low impact fitness class for senior citizens. The first class was held on September 9th.

Jay King-

- Keeping up with mowing
- Fertilization and grub control of athletic fields
- Additional round of aeration
- Overseeding of athletic fields
- Planting of new shrubs at sports complex
- Painting of soccer, flag football and high school practice football field and game soccer fields
- Spraying for weeds in warning track areas at sports complex

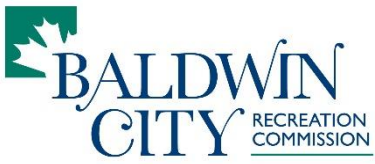
Matt McClure-

- BCRC purchases a 2018 Dodge Grand Caravan in August. Working to get van logo on the doors currently. Once title is received will get vehicle registered.
- Maple Leaf Festival has requested the use of our office for their headquarters for the event beginning Friday, October 19th through the weekend.
- Attended NRPA Director's School the last week of August.
- Spoke at the Chamber Luncheon on September 12th. Spoke about BCRC Visions
- Participated in KRPA's Tomorrow's Leaders as a Mock Council Member for the group presentations at the conclusion of the 3 day training. I am on the KRPA Professional Development Committee, so any training opportunities outside of state conference generally runs through this committee.
- Continuing to revamp BCRC website.
- Coordinating BCRC Cancer Challenge event activities outside of walk.
- Worked with maintenance staff with layout and painting of flag football and soccer fields as well as mowing.
- Gathering information on cost and maintenance of infield turf at sports complex as well as potential revenue streams.
- Gathering information on the formulation of a Strategic Plan for Baldwin City Recreation Commission. Will require input from board, staff as well as key community partners.

EXECUTIVE SESSION

ADJOURNMENT

Next scheduled meeting is Wednesday, October 17th at the BCRC Office.



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*Commission Member Stultz made a motion to adjourn, Commission Member Hare made a 2nd.
The meeting was adjourned at 8:10 p.m.*